

***This communication is being provided by Lear Corporation and its affiliates to all production suppliers of goods and services.***

October 2, 2024

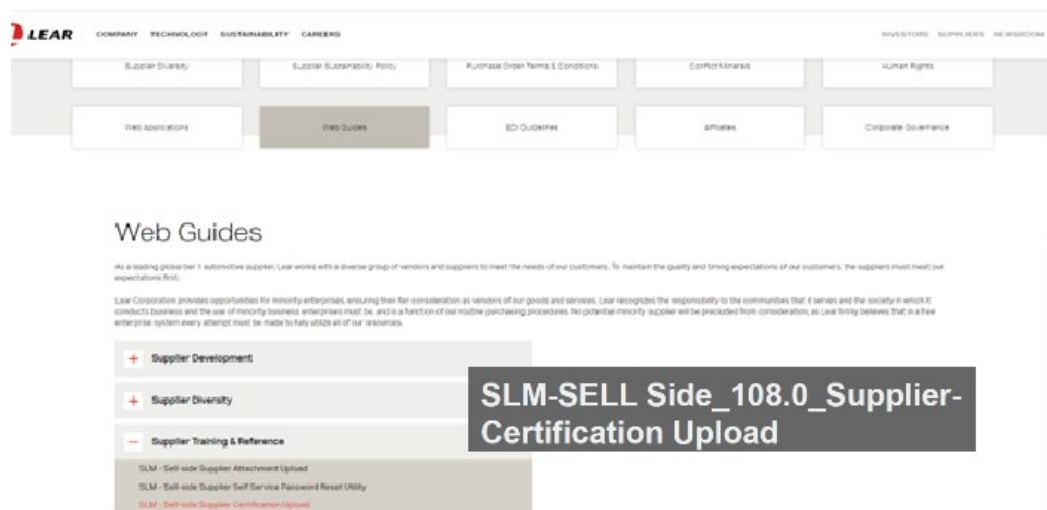
Dear Valued Supplier,

As part of Lear Corporation's annual IATF 16949 audit certification and compliance, Lear is required to have a VALID Quality Certificate on file for each production supplier address that ships to Lear.

- It is expected that your organization has formulated a transition plan to be in accordance with these standards. ISO 9001/ IATF 16949 has a much stronger focus, and as such, Lear Corporation will continue to evaluate our supply base for compliance.
- This is a reminder that IATF 16949 and ISO 9001 certifications are **required** unless your company has obtained a waiver or deviation in writing from Lear. Suppliers not in compliance will not be able to bid on new business and may lose current business.

All suppliers are required to comply with Lear's Customer Specific Requirements which can be found in our [Global Requirements Manual and Code of Conduct for Suppliers](#) on [www.lear.com](http://www.lear.com)


Instructions for certificate upload in our Supplier Portal be found <https://slm.lear.com>:



If you do not have access to the [slm.lear.com](http://slm.lear.com) portal, do not remember your company's administrator, or cannot remember your credentials, send an email to [supplieraccess@lear.com](mailto:supplieraccess@lear.com).

**NOTE: CERTIFICATES ARE NOT ACCEPTED VIA EMAIL. CONTACT YOUR LEAR BUYER IF YOU DO NOT UNDERSTAND THE REQUIREMENTS OR NEED ASSISTANCE.**

Thank you in advance for your support.

  
Dirk Erickson  
Vice President Global Purchasing & Supply Chain  
Global E-Systems Division

  
Ajoykrishnan Unnikrishnan  
Vice President Global Purchasing  
Global Seating Division